

Registration Checklist for the Louisiana Interpreter Registry: Community Settings

Provisional Generalist Registration

Interpreters in community settings who do not yet meet the full minimum standard requirements can use this checklist to follow the steps for Provisional Generalist registration. By fully and accurately completing these steps, interpreters will be included on the Louisiana Interpreter Registry as provisional. This means interpreters with this registration type can legally work in Louisiana as an interpreter in general community settings because it shows progress towards meeting the minimum standards.

Registration functions as licensure and is legally required to work in Louisiana. Working without registration may result in disciplinary or legal action.

Education

- High school diploma, GED, or higher qualification

Performance (only one of the following is required)

- Registry of Interpreters for the Deaf (RID) Ed: K-12 certificate



- Board for Evaluation of Interpreters (BEI) Basic certification or higher



- Educational Interpreter Performance Assessment (EIPA) score of 4.0 or higher



- Sign Language Proficiency Interview (SLPI) rating of Superior or higher within the previous five years (*Note: Advanced level may be considered for provisional*)



Knowledge (only one of the following is required)

- Center for Assessment of Sign Language Interpreters (CASLI) General Knowledge Exam
- Interpreter training program (ITP) degree or certificate of completion
- One hundred continuing education units or mentoring hours within the previous five years from the Registry of Interpreters for the Deaf (RID) or the Board for Evaluation of Interpreters (BEI)

Registration (valid for three years and non-renewable)

- Submit an application through the Louisiana Interpreter Registry
- Upload resume, transcripts, test scores, and credentials as applicable

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Extensions

Interpreters may request to extend this registration type one additional year, up to two times. The following is required:

- Complete and submit the extension request form through the Louisiana Interpreter Registry using the request for extension upload field
- Upload evidence of completion of a minimum of one component of the certification exam process (completion means interpreters have proof of having taken the exam – score is not required)
- Upload a letter explaining the reason for the extension.
- Upload proof of 60 contact hours of Registry of Interpreters for the Deaf (RID) or Board for Evaluation of Interpreters (BEI) approved hours within the previous three years

Request for Exception

Requests for exceptions to any of the registration requirements due to special circumstances, recognition of other credentials, or approved registration or licensing from another state must be submitted in writing to the Louisiana Commission for the Deaf for review and may be eligible for approval on a case-by-case basis.

- Complete and submit the exception request form through the Louisiana Interpreter Registry using the request for exception upload field

Support

The Louisiana Commission for the Deaf offers resources to support the sign language interpreter workforce during all stages of their professional development. For access to one-on-one coaching, internship opportunities, and more, visit the interpreter mentorship webpage at lcd.la.gov/interpreting_mentorship_program.

Scan the QR code to learn more about the minimum standards for sign language interpreters.

