

# Registration Checklist for the Louisiana Interpreter Registry: Education Settings

## Provisional PreK-12 Registration for Louisiana Department of Education Provisional Certificate Holders (dated before July 1, 2027)

Interpreters working in prekindergarten through twelfth grade education settings who do not yet meet the full minimum standard requirements and hold a valid Louisiana Department of Education Certificate issued prior to July 1, 2027 can use this checklist to follow the steps for Provisional PreK-12 Education registration. By fully and accurately completing these steps, interpreters will be included on the Louisiana Interpreter Registry as provisional. This means interpreters with this registration type can legally work in Louisiana as an interpreter in PreK-12 education settings because it shows progress towards meeting the minimum standards.

**Registration functions as licensure and is legally required to work in Louisiana. Working without registration may result in disciplinary or legal action.**

### Education (only one of the following is required)

- Interpreter training program (ITP) degree or certificate
- Minimum of 30 semester hours of college credit

#### Extensions

- Complete and submit the extension request form through the Louisiana Interpreter Registry using the request for extension upload field with proof of enrollment in a program for an associate's degree or higher, with an anticipated graduation date within four years from the date of request

### Performance (only one of the following is required)

- Registry of Interpreters for the Deaf (RID) certification



- Board for Evaluation of Interpreters (BEI) Basic certification or higher



- Educational Interpreter Performance Assessment (EIPA) score of 3.0-3.9



- Educational Interpreter Performance Assessment (EIPA) pre-hire screening result of "OK to hire"

### Knowledge

- Registrants are expected to study for the Educational Interpreter Performance Assessment (EIPA) written exam (no knowledge exam is required)

### Supervision

- An annual maintenance plan – contact [LCD@la.gov](mailto:LCD@la.gov) for more information

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## Registration (valid for three years and non-renewable)

- Submit an application through the Louisiana Interpreter Registry
- Upload resume, transcripts, test scores, and credentials as applicable

## Request for Exception

Requests for exceptions to any of the registration requirements due to special circumstances, recognition of other credentials, or approved registration or licensing from another state must be submitted in writing to the Louisiana Commission for the Deaf for review and may be eligible for approval on a case-by-case basis.

- Complete and submit the exception request form through the Louisiana Interpreter Registry using the request for exception upload field

## Support

The Louisiana Commission for the Deaf offers resources to support the sign language interpreter workforce during all stages of their professional development. For access to one-on-one coaching, internship opportunities, and more, visit the interpreter mentorship webpage at [lcd.la.gov/interpreting\\_mentorship\\_program](http://lcd.la.gov/interpreting_mentorship_program).

Scan the QR code to learn more about the minimum standards for sign language interpreters.

